



KENTCHURCH ***PARISH COUNCIL***

Minutes of the Ordinary Meeting of **Kentchurch Parish Council** **held in The G. V. Community Café Pontrilas** **on Wednesday 18th March 2026**

No KPC/MW/119

Present

Councillor Mr K John Chance Chairman
Councillor Mrs Jennifer Evans Vice - Chairman
Councillor Mr Trefor Edwards
Councillor Mrs Karen Manifold
Councillor Mr Ryan Smith

Clerk Mr M Walker

Also Present

Golden Valley South Ward Councillor Mr Matthew Engel, Mr Jamie Probert Lengthsman and two further members of the public

Meeting declared open at 6.30pm

1.0 Apologies

No apologies were received as all Parish Councillors were present
No Police present
BBLP New Locality Steward Mr James Howells not present

2.0 Declarations of Interest and Dispensations

2.1 No declarations were made with regard to any items on the agenda
2.2 No written dispensations were received

3.0 Minutes

The Minutes of the Ordinary Meeting of the Parish Council No KPC/MW/118 held on Wednesday 21st January 2026 were confirmed as a true record and signed by the Chairman Proposed by Councillor Mr Ryan Smith and Seconded by Councillor Mr Trefor Edwards

The Parish Council resolved to change the correct order of business at this time to Item 6.0 & 5.0

6.0 United Kentchurch Charity

To consider appointment of Trustees to the Charity

see attached appendix 1

The Parish Council unanimously approved the following Appointment of Trustees to the Charity.
Charity Number 504922

Councillor Mrs Karen Manifold

Proposed by Councillor Mr John Chance and Seconded by Councillor Mr Trefor Edwards

Councillor Mr John Chance

Proposed by Councillor Mrs Jennifer Evans Vice – Chairman and
Seconded by Councillor Mrs Karen Manifold

Mr Edward Smith

Proposed by Councillor Mrs Jennifer Evans Vice – Chairman and
Seconded by Councillor Mr K John Chance Chairman

The Reverend Luci Morris being Rural Pioneer Minister and Priest in Charge for the Black Mountains Group of Parishes and is also an ex officio Trustee



The Black Mountains Benefice comprises the parishes of Kentchurch with Llangua, Rowlestone, Walterstone, Abbeydore, Bacton and Ewyas Harold with Dulas, Clodock and Longtown, Craswall, Llanveytnoe, Michaelchurch, Newton and St Margaret's

The Chairman on behalf of the Parish Council proposed a vote of thanks to Mr Edward Smith for all his time, diligence and hard work connected to finding the relevant information relating to the local United Kentchurch Charity. Hopefully now with current Trustees, the funds will be accessed and distributed to whoever needs them.

See attached Appendix

5.0 Reports if available from:-

5.1 Ward Report from Ward Councillor Mr Matthew Engel

Complaints about potholes but more potholes are being filled

Bacton Hill completed

Still issues above Lower Grange

Over the last few weeks Herefordshire Council are all about politics

Business case presented reference By-Pass

Rail Link from Hereford - Ross-on-Wye - Gloucester

Herefordshire Council is exploring the restoration of the former 22-mile rail link between Hereford, Ross-on-Wye and Gloucester, closed in 1964. Following a March 2026 council decision, a feasibility study is set to examine reconnecting these locations to boost infrastructure for new housing, with support from neighbouring Gloucestershire.

Herefordshire Council discussing amalgamation with Worcestershire and Gloucestershire as a group but Herefordshire will still have its own Council

5.2 Memorial Hall Delegate Report

The Hall floor has dried out following a recent flood but still slightly uneven in places so floor to be levelled by sanding the uneven places

5.3 Police Update

No Police present and no report

“Road Safety” to be added to the West Mercia Police Community Charter as a Priority Community Issue

The Parish Council resumed the correct order of business at this time to Item 4.0

4.0 Financial Report

4.1 Receipts

23 rd January 2026	Herefordshire Council BACS Remittance Advice Kent JMP1067 Reference 4253900	£262.50
23 rd January 2026	Herefordshire Council BACS Remittance Advice Kent JMP1066 Reference 4253840	£117.00
Total £399.50		
29 th January 2026	Herefordshire Council BACS Remittance Advice Kent JMP1068 Reference 4255541	£8,890.50
16 th February 2026	Herefordshire Council BACS Remittance Advice Kent JMP1083 Reference 4257921	£2,237.00
13 th March 2026	Herefordshire Council BACS Remittance Advice Kent JMP1087 Reference 4261260	£104.00
13 th March 2026	Herefordshire Council BACS Remittance Advice Kent JMP1088 Reference 4261351	£89.00

Total £193.00

4.2 Invoices for Payment

J M Probert Lengthsman JMP1083 £2,736.00

Ditching KPC 25/01 £1,520.00

Ditching KPC 25/02 £380.00

Ditching KPC 25/03 £380.00

***Joint Cheque 101259**



J M Probert Lengthsman JMP1087		£249.60
04/01/2026 Bin empty - all bins in village	26.00	
11/01/2026 Bin empty - all bins in village	26.00	
18/01/2026 Bin empty - all bins in village	26.00	
25/01/2026 Bin empty - all bins in village	26.00	
01/02/2026 Bin empty - all bins in village	26.00	
08/02/2026 Bin empty - all bins in village	26.00	
15/02/2026 Bin empty - all bins in village	26.00	
22/02/2026 Bin empty - all bins in village	26.00	
*Joint Cheque 101259		
J M Probert Lengthsman JMP1088		£276.00
27/02/2026 Maintenance day - clear gullies and grips around the parish		
Unblock pipework at Spite House Pitch		
*Joint Cheque 101259		
J M Probert Lengthsman JMP1096		£732.00
06/03/2026 Jetting - drains in Pontrilas.	£380.00	£732.00
14/03/2026 Clear gullies and grips around the parish	£230.00	
*Joint Cheque 101259	Total £3,993.60	
Clerk's Salary February 2026 Gross		£577.20
Mileage		£17.19
Postage		£2.61
Tax £115.60 NIC £0.00		
Nett Pay £481.60		
Cheque 101260		
**Parish Council Contribution NIC		£24.03
2nd March 2026 Turtle Engineering Ltd {t/a Turtle Medical}		£270.00
Lifepak CR2 Battery		
Cheque 101261		
Dore Community Transport		£300.00
Community Benefit Grant KPC 03/18/26		
Cheque 101262		
C A R E Herefordshire CIC		£20.00
Meeting Room Hire KPC 18/03/2026		
Community Benefit Grant KPC 18/03/2026		£100.00
Bank Transfer	Total	£120.00
Kentchurch PCC		£100.00
Community Benefit Grant KPC 18/03/2026		
Cheque 101264		
Clerk's Salary March 2026 Gross		£577.20
Mileage		£18.00
Computer Software {1 year backup}		£24.50
Stationery & Consumables		£105.00
Tax £115.40 NIC £0.00		
Nett Pay £609.30		
Cheque 101265		
**Parish Council Contribution NIC		£24.03
HMR&C 4th ¼ Payment January February March		£418.49
(to be paid 31st March 2026)		
Cheque Number 101266		
29 th August 2025 TEEC {Invoice No 5409 received 17 th March 2026}		£36.00
Cheque Number 101267		

All payments were unanimously approved

Proposed by Councillor Mr Trefor Edwards and Seconded by Councillor Mr K John Chance Chairman



4.3 Bank Balances as per Barclays Internet Printed Bank Statements

Community Account	@ 2 nd February 2026	£ 2,924.95
Community Account	@ 2 nd March 2026	£13,350.00
<u>Community Account</u>	<u>@ 13th March 2026</u>	<u>£13,543.00</u>
Business Premium Account	@ 2 nd February 2026	£ 2,924.95
Business Premium Account	@ 15 th March 2026	£ 1,996.42

Bank reconciliations signed for both bank accounts

5.0 Reports if available from:-

5.1 *Ward Report from Ward Councillor Mr Matthew Engel

5.2 *Memorial Hall Delegate Report

5.3 *Police Update

*See after Item 3.0

6.0 United Kentchurch Charity

To consider appointment of Trustees to the Charity

See after Item 3.0

7.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

No matters raised

8.0 Highways and Footpaths

8.1To note new Locality Steward James Howells as of 1st March 2026

8.2 To receive new information on any Parish Highway including Public Footpath Issues etc.
Clerk to arrange a site meeting with the new Locality Steward Mr James Howells

Next financial year 2026 - 2027 Lengthsman monies will be cut by 50%
Lengthsman rate will increase by 8%

Mrs Jennifer Evans Vice – Chairman had completed an online Public Rights of Way (P3) course

Email received from Ed Bradford reference Condition of B4347 Pontrilas to Welsh Border

8.3 Agree future work for the Lengthsman

Lengthsman to liaise with Councillor Mr K John Chance Gullies, Grips etc.

Lengthsman Contract between Herefordshire Council and the Parish Council signed by the Chairman Mr K John Chance

8.4 2026-2027 Drainage Grant projects for submission

Mr Jamie Probert Lengthsman to quote - various issues require attention

9.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Applications Update

Planning Re-Consultation 251052 Castle Farm Barns Kentchurch Hereford HR2 0BN

Type Planning Permission

Proposed demolition of most of the existing agricultural buildings followed by the erection of three new detached dwellings along with the conversion/adaptation of a retained agricultural building to create a fourth dwelling

Planning Re-Consultation Granted 16th January 2026



Correspondence

8th January 2026

Email 8th January 2026 09.46 to Herefordshire Council
Reference Flytipping
Reference Number FS-Case 783025844

No response as yet

February 2026

MyHerefordshire(en)
Reference number FS-Case-803184219

Induction for Parish Footpath Officers (PFOs)

Herefordshire Council Offices (Leominster Room) Hereford

Friday, Jan 23, 2026 from 1:30 pm to 3:30 pm GMT

View all event details. More events from this organizer

RoSPA Bespoke Risk Assessment and Safety Training for PFOs

Mon, 9 March • 10:00 GMT Online event Free

RoSPA Bespoke Risk Assessment and Safety Training for PFOs

Tue, 10 March • 10:00 GMT Online event Free

Strimmer & Hedge Cutting Training for PFOs - Delivered by Jon Sarsfield Ltd

Mon, 16 February • 09:00 GMT

Herefordshire Archive and Records Centre (HARC) Free

Overview

Get ready to dive in and learn all about your new role as a Parish Footpath Officer at this in-person induction!

Join Us for the Induction for Parish Footpath Officers (PFOs)!

Get ready to dive into all things footpaths with our in-person Induction for Parish Footpath Officers. Whether you're new to the role or just want a refresher, this session is the perfect chance to learn the ropes, connect with fellow PFOs, and get hands-on tips to keep those paths in tip-top shape.

Can't wait to see you there and kick off your footpath adventure!

Category:

Community, Other Good to know Highlights In person Location

Herefordshire Council Offices (Leominster Room) Plough Lane Hereford HR4 0LE

10.0 Matters Relayed to the Clerk for Agenda of the Next Meeting

11.0 Confirmation of Date, Time and Venue of the Next Meeting

Annual Parishes Meeting and Annual Parish Council Meeting in G. V. Community Café Pontrilas
Wednesday 20th May 2026 at 6.30pm

Meeting declared closed 7.40pm

Signed..........

Councillor Mr K John Chance Parish Council Chairman

Dated this day the 20th May 2026